

THE CIVIL SERVICE ESTABLISHMENT ACT

The Civil Service Establishment (General) Order, 2015

In exercise of the power conferred upon the Minister by section 3 of the Civil Service Establishment Act, and of every other power hereunto enabling, the following Order is hereby made –

1. This Order may be cited as the Civil Service Establishment (General) Order, 2015.
2. In this Order “established office” means an office established and constituted as an office in the public service by paragraph 3(1).
3. – (1) The offices specified in the second column of Part I of the **Schedule**. Schedule are hereby established and constituted as offices in the public service.
 - (2) The emoluments of each established office shall be –
 - (a) the emoluments respectively specified in Part II in relation to the classification group or grade set out in the third column of Part I of the Schedule; or
 - (b) in the case of offices not included in a classification group or grade, the emoluments respectively specified in relation to the offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.
 - (3) Subject to subparagraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.

(4) Without prejudice to the provisions of sections 36 and 37 of the *Interpretation Act*, regarding each Ministry or Department set out in **Schedule**. Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.

(5) Where an office is constituted by an enactment having effect at the 1st day of February, 1976, that office shall, for the purpose of the *Pensions Act*, be deemed to be an office specified in Part II of the Schedule.

(6) In this paragraph “enactment” includes the Constitution of Jamaica.

4. – (1) Subject to subparagraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.

(2) Where a salary set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar or qualification bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the bar.

5. The offices specified in the second column of Part III of the Schedule are hereby abolished, with effect from the respective dates specified in the fourth column thereof.

6. The Civil Service Establishment (General) Order, 2014, is hereby revoked.

SCHEDULE

(Paragraphs 3, 4 and 5)

(Here, Insert Parts I, II and III)

Dated this *27th* day of *November* 2015.



Minister of Finance and Planning

