

JAMAICA

No. 27 - 2013

I assent,

[L.S.]

(sgd.) P. L. Allen
Governor-General.

6th November, 2013

AN ACT to Amend the Caribbean Community (Free Movement
of Skilled Persons) Act.

[7th November, 2013]

BE IT ENACTED by The Queen's Most Excellent Majesty, by and
with the advice and consent of the Senate and House of Representatives
of Jamaica, and by the authority of the same, as follows:—

1. This Act may be cited as the Caribbean Community (Free
Movement of Skilled Persons) (Amendment) Act, 2013, and shall be
read and construed as one with the Caribbean Community (Free
Movement of Skilled Persons) Act (hereinafter referred to as the
"principal Act") and all amendments thereto.

Short title
and
construction.

[No.] *The Caribbean Community (Free Movement of Skilled Persons) (Amendment) Act, 2013*

Amendment
of section 2
of principal
Act.

2. Section 2 of the principal Act is amended by deleting the definition of "qualifying certificate" and substituting therefor the following definition—

"qualifying certificate" means a certificate of recognition of Caribbean Community skills issued by—

Third
Schedule.

- (a) in relation to Jamaica, the Minister responsible for labour in the form set out in the Third Schedule; or
- (b) in relation to any other Member State of which a Caribbean skilled person is a national, the competent authority of that state;".

Amendment
of sections 3
and 4 of
principal
Act.

3. Sections 3(2) and 4(2) of the principal Act are amended by deleting sub-paragraph (c) therefrom, respectively and substituting therefor, in each case, the following as sub-paragraph (c)—

"(c) presents to the immigration officer upon entry into the Island a valid qualifying certificate.".

Amendment
of section 7
of principal
Act.

4. Section 7(2) of the principal Act is amended by deleting the word and numeral "section 11" and substituting therefor the word and numeral "section 10".

Amendment
of section 10
of principal
Act.

5. Section 10(3) of the principal Act is amended by deleting—

- (a) the words "five hundred thousand" and substituting therefor the words "one million"; and
- (b) the words "six months" and substituting therefor the words "twelve months".

Amendment
of section 11
of principal
Act.

6. Section 11 of the principal Act is amended—

- (a) in subsection (1)(e), by deleting the words "and Third Schedules" and substituting therefor the words ", Third and Fourth Schedules";
- (b) by inserting next after subsection (2) the following as subsections (3) and (4), respectively—

(3) Until varied or revoked by regulations made under this section, the regulations contained in the Fourth Schedule shall be in force.

Fourth
Schedule.

(4) Notwithstanding section 29 of the Interpretation Act, regulations made under subsection (1) may provide for the imposition of penalties on summary conviction before a Resident Magistrate to a fine not exceeding five hundred thousand dollars or to imprisonment for a term not exceeding six months or to both such fine and imprisonment.”.

7. The principal Act is amended by inserting next after section 11 the following as section 12—

Insertion of
new section
12 in
principal
Act.

“Minister
may by
order amend
monetary
penalty.
12. The Minister may by order, subject to affirmative resolution, amend any monetary penalty specified in this Act.”.

8. The First Schedule to the principal Act is amended—

Amendment
of First
Schedule in
principal
Act.

(a) by deleting paragraphs 1 and 2 thereof and substituting therefor the following as paragraph 1—

“1.—(1) A degree designated as an Associate, a Bachelor’s, Master’s or doctoral degree of the—

- (a) University of the West Indies;
- (b) University of Technology, Jamaica;
- (c) Northern Caribbean University;
- (d) Mico University College; or
- (e) University of Guyana.

(2) A degree of Doctorandus, Meester, Licentiatu or Doctor of the University of Suriname.”;

(b) by renumbering paragraphs 3 to 6 as paragraphs 2 to 5, respectively;

(c) in paragraph 3, as renumbered, by deleting the words “under paragraph 3” and substituting therefor the words “under paragraph 2”; and

(d) by inserting next after paragraph 5, as renumbered, the following as paragraphs 6 and 7—

“ 6. Teachers and nurses holding a qualification under paragraph 2 or 3.

7. Artisans and domestic workers awarded a Caribbean Vocational Qualification (CVQ) certificate or equivalent.”.

Amendment of Third Schedule in principal Act.

9. The Third Schedule to the principal Act is amended in the Schedule to the Certificate of Recognition of Caribbean Community Skills by deleting from—

(a) the heading of the Schedule to the Certificate the word “Applicant” and substituting therefor the words “Caribbean Skilled Person”; and

(b) the box indicating placement of photograph the words “PHOTOGRAPH/S (of national and each dependant)” and substituting therefor the words “Photograph of Caribbean skilled person”.

Insertion of new Fourth Schedule in principal Act.

10. The principal Act is amended by inserting next after the Third Schedule the following as the Fourth Schedule and the Regulations set

out therein shall be known as the Caribbean Community (Free Movement
of Skilled Persons) Regulations, 2013—

“ FOURTH SCHEDULE (Section 11)

*The Caribbean Community (Free Movement of Skilled Persons)
Regulations, 2013*

Citation. 1. These Regulations may be cited as the Caribbean
Community (Free Movement of Skilled Persons) Regulations,
2013.

Application Form. Form 1. Appendix. 2.—(1) Every application to the Minister for a qualifying
certificate pursuant to section 6(1) of the Act shall be in the
form set out as Form 1 in the Appendix and shall be
accompanied by the non-refundable application fee of two
thousand dollars.

(2) There shall be paid in respect of the issue of a
qualifying certificate, as regards—

- (a) the applicant, a fee of eight thousand dollars;
and
- (b) each dependant, if any, of the applicant, a fee
of two thousand dollars.

Replacement of qualifying certificate. 3. A qualifying certificate which is lost, stolen or
destroyed, may be replaced upon payment of a fee of three
thousand dollars.

Amendment of a qualifying certificate. 4.—(1) Where there has been a change in the
circumstances of a—

- (a) Caribbean skilled person to whom a qualifying
certificate has been issued (in relation to a
dependant, such person being hereinafter
referred to as the “primary holder”); or
- (b) dependant of the primary holder,

as a result of which the information appearing on a qualifying
certificate issued to the Caribbean skilled person or in respect
of the dependant of that person, as the case may be, or in the
Schedule to a qualifying certificate, is no longer accurate,
the Caribbean skilled person or the dependant of that person
in respect of whom the qualifying certificate was issued,
may apply in the form set out as Form 2 in the Appendix to
have the relevant qualifying certificate or Schedule thereto
amended.

Form 2.
Appendix.

(2) There shall be paid in respect of the issue of every amended qualifying certificate a fee of two thousand dollars.

Mode of
payment of
fees.

5.—(1) The fee payable in respect of a qualifying certificate under regulations 2(2), 3 and 4(2) shall be paid in full before delivery of the qualifying certificate, into the appropriate account at any branch of a bank approved in accordance with the Financial Administration and Audit Act.

(2) An applicant who seeks to take delivery of a qualifying certificate shall submit to an authorized person the voucher issued by the bank specified in paragraph (1), as proof of payment in full of the fee payable under these Regulations.

(3) In this regulation “authorized person” means a person appointed as such by the Minister for the purposes of the Act.

Verification
of qualifying
certificate
issued by
Member
State.

6.—(1) Where a Caribbean skilled person is permitted to enter and remain in Jamaica under section 4 of the Act, that person shall within six months of the date of entry into the Island present his qualifying certificate and those issued in respect of his dependants, if any, to the Minister for verification of the validity thereof.

(2) Verification of a qualifying certificate under paragraph (1) shall be made, free of charge, on presentation to the Minister of—

(a) the qualifying certificate of the Caribbean skilled person and those of his dependants, if any; and

(b) the completed verification data form in the form set out as Form 3 in the Appendix.

Form 3.
Appendix.

(3) Upon completion of the verification process, if the Minister is not satisfied as to the validity of the qualifying certificate the qualifying certificate shall be deemed invalid.

(4) Upon completion of the verification process, the Minister shall notify the applicant in writing, within a reasonable time thereafter of the outcome of the verification process, and in particular, whether the applicant’s qualifying certificate is valid for the purposes of the Act.

Revocation
or
cancellation
of a
qualifying
certificate.

7.—(1) The Minister may—

- (a) revoke a qualifying certificate issued under section 7 of the Act if he is satisfied that the person to whom the qualifying certificate was issued, at the time it was issued, did not satisfy the requirements for recognition as a Caribbean skilled person; or
- (b) cancel a qualifying certificate so issued if the person to whom it was issued has been convicted of an offence under section 10 of the Act.

(2) Before revoking or cancelling a qualifying certificate under paragraph (1), the Minister shall notify the person to whom it was issued, in writing—

- (a) specifying the reasons for revocation or cancellation; and
- (b) giving an opportunity to make representations, in writing, within—
 - (i) fourteen days; or
 - (ii) such longer period as the Minister may specify.

Surrender of
qualifying
certificate.

8.—(1) Where the holder of a qualifying certificate issued under section 7 of the Act—

- (a) ceases to be a national; or
- (b) is notified in writing of the revocation or cancellation of his qualifying certificate,

he shall, within thirty days after the date on which he ceased to be a national or the date of receipt of notification of cancellation or revocation, as the case may be, surrender his qualifying certificate to the Minister, as well as the qualifying certificates of his dependants, if any, available to him for surrender.

(2) Where a person is granted a qualifying certificate by virtue of being a dependant of a primary holder on—

- (a) ceasing to be a dependant of the primary holder;

(b) the primary holder ceasing to be a national; or

(c) cancellation, revocation or surrender of the qualifying certificate held by the primary holder,

that person shall surrender his qualifying certificate to the Minister.

Register.

9.—(1) There is hereby established a register of qualifying certificates issued under section 7 of the Act or verified under these Regulations (to be known as the Register of Recognized Caribbean Skilled Persons) for the purpose of recording the—

(a) name of every Caribbean skilled person holding such a qualifying certificate;

(b) date of grant of the qualifying certificate held by that skilled person;

(c) names of any dependants appearing on the qualifying certificate; and

(d) particulars as to status of the qualifying certificate, including whether a certificate is valid, has been amended, surrendered, replaced, revoked or cancelled.

(2) The Register shall be kept by a public officer designated by the Minister as Registrar who may be assisted by such other public officers as may be duly appointed for ensuring the proper keeping of the Register.

(3) The Register shall be—

(a) kept at the office of the Ministry responsible for labour;

(b) open to inspection by any member of the public and a copy of an excerpt made available, upon request in writing accompanied by payment of such fee as the Minister may determine.

Offence.

10. Every person who contravenes regulation 8 commits an offence and shall be liable on summary conviction before a Resident Magistrate to a fine not exceeding five hundred thousand dollars or to imprisonment for a term not exceeding six months or to both such fine and imprisonment.”.

APPENDIX (Regulations 2, 4 and 6)

FORM 1

(Regulation 2)



THE CARIBBEAN COMMUNITY (FREE MOVEMENT OF SKILLED
PERSONS) ACT

The Caribbean Community (Free Movement of Skilled
Persons) Regulations, 2013

*Application Form Requesting Grant of Qualifying Certificate to
Person Who Satisfies the Requirement for Recognition
as a Caribbean Skilled Person*

*Please Read Notes Overleaf Before Completion of
this Application Form.*

PART A. General Information

1. Name of applicant: _____ / _____ / _____
(Surname) (First) (Middle)
2. Address: _____
3. Date of application: _____
4. Telephone contact: _____
5. E-mail: _____
6. Sex: ☐ Male ☐ Female
7. Date of birth: _____ / _____ / _____
year month day
8. Nationality: _____
9. Country of birth: _____
10. Marital status: ☐ Single ☐ Married ☐ Divorced
☐ Widowed ☐ Common law union

PART B. *Dependants*11. Do you have any dependants? ☐ Yes ☐ No

If Yes, how many dependants? _____

12. Please list dependants, if any, below:

1. (a) Name: _____
 (b) Age: _____
 (c) Sex: ☐ Male ☐ Female
 (d) Nationality: _____
 (e) Passport No.: _____
 (f) Relationship to applicant: _____
2. (a) Name: _____
 (b) Age: _____
 (c) Sex: ☐ Male ☐ Female
 (d) Nationality: _____
 (e) Passport No.: _____
 (f) Relationship to applicant: _____
3. (a) Name: _____
 (b) Age: _____
 (c) Sex: ☐ Male ☐ Female
 (d) Nationality: _____
 (e) Passport No.: _____
 (f) Relationship to applicant: _____
4. (a) Name: _____
 (b) Age: _____
 (c) Sex: ☐ Male ☐ Female
 (d) Nationality: _____
 (e) Passport No.: _____
 (f) Relationship to applicant: _____

PART C. Education

13. What is your highest educational qualification?

Diploma (secondary level) ☐

Caribbean Vocational Qualification ☐

Diploma (tertiary level) ☐

Associate degree ☐

University/College degree ☐

Master's degree ☐

Master of philosophy (M.Phil.) ☐

Doctor of philosophy (Ph.D.) ☐

Other (please specify): _____

14. State name of highest educational qualification and date awarded:—

15. Name and address of institution which awarded qualification:—

PART D. Employment

16. Please indicate below your current employment status:—

☐ Self-employed ☐ Employed

☐ Unemployed ☐ Student

Self-employed and Employed Persons:

17. If self-employed or employed, please specify your current occupation:

18. If self-employed, please state main address(es) from which business activities are conducted: _____

19. If employed, please specify your employer and provide address and contact information below:

(a) Name of employer: _____

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- (b) Address of employer: _____
- (c) Telephone number: _____
- (d) Fax number: _____
- (e) Email address: _____

20. Please describe the nature of employment: _____

Student:

21. If you indicated "Student" for your employment status, please specify educational institution, type and course of educational programme:

- (a) type of educational programme:
 Academic degree programme: _____
 Vocational training: _____
 Other (please specify): _____
- (b) specify degree or certification to be awarded on completion of educational programme: _____
- (c) indicate commencement date of participation in educational programme: _____
- (d) please indicate below name, address and contact details of educational institution:
 Name: _____
 Address: _____
 Telephone number: _____
 Fax number: _____
 Email address: _____

PART E. Destination Caribbean Community State

22. Please specify the Caribbean Community state to which the applicant initially intends to relocate: _____

23. Please specify the purpose for the relocation to the Caribbean Community state: ☐ Self-employment ☐ Employment
☐ Study ☐ Family/personal relationship

24. In the case of employment, please specify:

- (a) Occupation: _____
(b) Nature of business or activity: _____

25. In the case of self-employment, please specify the nature of the professional or business activity you intend to undertake in the Caribbean Community state:

PART F. Documents in Support of Application

26. I attach, in support of my application, the following documents:

Part G. Declaration and Signature

I declare that the information given in this application is true and correct to the best of my knowledge and belief.

Name of applicant: _____

Signature of applicant: _____

Date: _____

Notes for Completion of Application Form:

1. It is a criminal offence under section 10 of the Caribbean Community (Free Movement of Skilled Persons) Act to make a false statement in order to procure a qualifying certificate.
2. Where there are inapplicable questions or sections, please indicate by "N/A".
3. Additional pages may be appended where required to provide a full response to any question posed in form. The applicant shall specify on the additional page the question to which the information contained therein relates.
4. An application form is to be accompanied by an application fee of JA\$2,000.00. Where an application is successful, a fee of JA\$8,000.00 is payable in respect of the issue of a qualifying certificate and in the case of a dependant, an additional fee of JA\$2,000.00.

5. Question 10—

“common law union” means an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived and co-habited with an unmarried woman for at least five years, as if they were, in law, married.

6. Question 11—

“dependants” means the spouse of the applicant or any unmarried child of the applicant under 18 years of age.

7. Question 12—

“child” means an unmarried child under the age of 18 years, including a step-child or an adopted child;

“spouse” includes an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived or co-habited with an unmarried woman for at least five years, as if they were, in law, married.

Regarding relationship of dependant to applicant (see Question 12, *etc.*) state whether the dependant is—

- (a) husband;
- (b) wife;
- (c) common law ‘wife’;
- (d) common law ‘husband’;
- (e) child of applicant;
- (f) adopted child of applicant;
- (g) step-child of applicant (*i.e.*, child of wife or husband);
- (h) child of common law ‘wife’ or ‘husband’, as applicable.

8. Documents in support of an application for a qualifying certificate, to the extent applicable, include—

- (1) For applicant—
 - (a) Police report from country of residence for the past three years;

- (b) to establish identity and nationality—
 - (i) where there has been a change in name, if applicable, certified copies of—
 - (A) a deed poll;
 - (B) marriage certificate;
 - (C) decree absolute (divorce); or
 - (D) other documents to support the change of name, if any;
 - (ii) certified copy of the bio-data page of valid passport;
 - (iii) certified copy of birth certificate;
 - (c) in respect of recognized skill qualification—
 - (i) of an academic qualification, certified copy of an academic degree certificate from the—
 - (A) University of the West Indies;
 - (B) University of Technology, Jamaica;
 - (C) Northern Caribbean University;
 - (D) Mico University College;
 - (E) University of Guyana; or
 - (F) University of Suriname;
 - (ii) for vocational training, certified copy of Caribbean Vocational Qualification (CVQ) certificate or equivalent;
 - (iii) for other skill qualification certification, assessment of qualification equivalency from the University Council of Jamaica (UCJ).
- (2) For dependants of an applicant to establish the relevant relationship to the applicant—
- (a) in respect of a spouse—
 - (i) marriage certificate; or

- (ii) declaration under the Voluntary Declarations Act of two persons stating that the applicant and spouse are both unmarried and have co-habited with each other for a period of no less than 5 years. (Where the applicant or spouse of a common law union is a divorced person, include certified copy of decree absolute);
- (b) in respect of each child—
 - (i) to establish parental relationships, certified copy of birth certificate;
 - (ii) to establish identity of each child, bio-data page of valid passport;
 - (iii) in the case of an adopted child, include proof of adoption;
 - (iv) in the case of a step-child, include marriage certificate;
 - (v) in the case of a child of a spouse of a common law union, the relevant relationship is established by the child's birth certificate or adoption papers, if applicable and the voluntary declaration mentioned above (see Note 8 (2)(a)(ii) above).

References to a "certified copy" means a copy certified by a Justice of the Peace, a Notary Public or by an officer designated by the Minister, on being presented with the original document for his examination. The phrase 'certified copy' does not preclude submission of original documents in support of an application.

FORM 2

(Regulation 4)



THE CARIBBEAN COMMUNITY (FREE MOVEMENT OF SKILLED
PERSONS) ACT

The Caribbean Community (Free Movement of Skilled Persons)
Regulations, 2013

*Application Form for Amendment of Certificate of Recognition
of Caribbean Community Skills*

Please Read Notes Overleaf Before Completion of this Application Form.

PART A. General Information

1. Name of applicant: _____ / _____ / _____
(Surname) (First) (Middle)
2. Address: _____
3. Date of application: _____
4. Telephone contact: _____
5. E-mail: _____
6. Sex: ☐ Male ☐ Female
7. Date of birth: _____ / _____ / _____
(year) (month) (day)
8. Nationality: _____
9. Country of birth: _____
10. Marital status: ☐ Single ☐ Married ☐ Divorced
☐ Widowed ☐ Common law union
11. Date of issue of qualifying certificate: _____
12. Please state the capacity in which the qualifying certificate for which
amendment is sought is held:
☐ primary holder ☐ dependant of a primary holder

[No.] *The Caribbean Community (Free Movement of
Skilled Persons) (Amendment) Act, 2013*

13. Where the applicant for amendment is a dependant, state the name of the primary holder by virtue of whom the certificate was granted to the applicant and the date of issue of that persons qualifying certificate:

Full name of primary holder: _____

Date of issue of qualifying certificate: _____

PART B. *Amendment*

14. Please specify nature of amendment requested (for example, amendment to the certificate, amendment of the Schedule to the certificate or both):

15. Please specify the particulars relating to applicant in Schedule of qualifying certificate on the certificate held by applicant:

Full name: _____

Address: _____

Place of birth: _____

Date of birth: _____

Nationality: _____

Passport No.: _____

Marital status: _____

Occupation: _____

Qualification: _____

Names and ages of accompanying dependants: _____

Passport Nos. of accompanying dependants: _____

16. In the case of an amendment to the qualifying certificate (excluding the Schedule), please specify the desired amendment:

17. In the case of an amendment of the Schedule to the qualifying certificate, please indicate and specify the amendment being sought to the particulars relating to applicant in the Schedule to the qualifying certificate:

☐ Full name: _____

☐ Address: _____

- ☐ Place of birth: _____
- ☐ Date of birth: _____
- ☐ Nationality: _____
- ☐ Passport No.: _____
- ☐ Marital status: _____
- ☐ Occupation: _____
- ☐ Qualification: _____
- ☐ Names and ages of accompanying dependants: _____
- ☐ Passport nos. of accompanying dependants: _____

18. Please specify the reason for the requested amendment:—

19. Where the amendment sought concerns an entry relating to a dependant, please state:

- (a) Name: _____
- (b) Age: _____
- (c) Sex: ☐ Male ☐ Female
- (d) Nationality: _____
- (e) Passport No.: _____
- (f) Relationship to applicant: _____

PART C. Documents in Support of Application

20. I attach, in support of my application, the following documents:—

PART D. *Declaration and Signature*

I declare that the information given in this application is true and correct to the best of my knowledge and belief.

Name of applicant: _____

Signature of applicant: _____

Date: _____

Notes for Completion of Application Form

1. An application for an amendment of a qualifying certificate need not be made in respect of typographical errors appearing therein attributable to the issuing authority.
2. It is a criminal offence under section 10 of the Caribbean Community (Free Movement of Skilled Persons) Act to make a false statement in order to procure a qualifying certificate.
3. Where there are inapplicable questions or sections, please indicate by "N/A".
4. Additional pages may be appended where required to provide a full response to any question posed in form. The applicant shall specify on the additional page the question to which the information contained therein relates.
5. Note that a successful applicant is required to pay a fee of JA\$2,000.00 in respect of the issue of an amended qualifying certificate.
6. Question 9—

"common law union" means an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived and co-habited with an unmarried woman for at least five years, as if they were, in law, married.
7. Re Questions 15, 17, and 18—

"child" means an unmarried child under the age of 18 years, including a step-child or an adopted child;

"dependants" means the spouse of the applicant or any unmarried child of the applicant under 18 years of age;

"spouse" includes an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived or co-habited with an unmarried woman for at least five years, as if they were, in law, married.

Regarding relationship of dependant to applicant (see Question 19) state whether the dependant is—

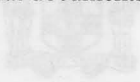
- (a) husband;
- (b) wife;
- (c) common law 'wife';
- (d) common law 'husband';
- (e) child of applicant;
- (f) adopted child of applicant;
- (g) step-child of applicant (*i.e.*, child of wife or husband);
- (h) child of common law 'wife' or 'husband', as applicable.

8. Depending on the nature of the amendment sought, documents in support of an application for amendment of a qualifying certificate, to the extent applicable, include:—

- (a) to amend name of Caribbean skilled person, spouse or child, on qualifying certificate or CARICOM nationality, as the case may be, where there has been a change in name, certified copy of birth certificate and if applicable—
 - (i) a deed poll;
 - (ii) marriage certificate;
 - (iii) decree absolute (divorce);
 - (iv) proof of adoption; or
 - (v) other documents, if any, to support the application to amend for change of name;
- (b) to amend CARICOM nationality or passport number, certified copy of the bio-data page of relevant valid passport;
- (c) to amend entry relating to marital status, certified copy of marriage certificate;
- (d) to amend entry relating to the name of a dependant spouse consequent on marriage, certified copy of marriage certificate;
- (e) to amend entry relating to occupation or qualification, in respect of recognized skill qualification—
 - (i) of an academic qualification, certified copy of an academic degree certificate from the—
 - (A) University of the West Indies;

- (B) University of Technology, Jamaica;
- (C) Northern Caribbean University;
- (D) Mico University College;
- (E) University of Guyana; or
- (F) University of Suriname;
- (ii) for vocational training, certified copy of Caribbean Vocational Qualification (CVQ) certificate or equivalent; or
- (iii) for other skill qualification certification, certified copy of the assessment of qualification equivalency from the University Council of Jamaica (UCJ);
- (f) to amend entries to include dependants the relevant relationship to the applicant needs to be established—
 - (i) in respect of a spouse —
 - (A) a marriage certificate; or
 - (B) declaration under the Voluntary Declarations Act of two persons stating that the applicant and spouse are both unmarried and have co-habited with each other for a period of no less than 5 years. (Where the applicant or spouse of a common law union is a divorced person, include certified copy of decree absolute);
 - (ii) in respect of a child—
 - (A) to establish parental relationships, certified copy of birth certificate;
 - (B) to establish identity of each child, bio-data page of valid passport;
 - (C) in the case of an adopted child, include proof of adoption;
 - (D) in the case of a step-child, include marriage certificate;
 - (E) in the case of a child of a spouse of a common law union, the relevant relationship is established by the child's birth certificate or adoption papers, if applicable and the voluntary declaration mentioned above (see Note 8 (f)(i) (B) above).

References to a “certified copy” means a copy certified by a Justice of the Peace, a Notary Public or by an officer designated by the Minister, on being presented with the original document for his examination. The phrase ‘certified copy’ does not preclude submission of original documents in support of an application.


THE CARIBBEAN COMMUNITY (FREE MOVEMENT OF SKILLED PERSONS) ACT
The Caribbean Community (Free Movement of Skilled Persons)
Regulations, 2013
Part A: General Information
Part B: Entry and Work Status

Please Read Notes Overleaf Before Completion of this Application Form.

1. Name of Caribbean Skilled Person: _____
(Surname) (First) (Middle)

2. Address: _____

3. Date of verification: _____

4. Telephone contact: _____

5. E-mail: _____

6. Sex: ☐ Male ☐ Female

7. Date of birth: _____
(Year) (Month) (Day)

8. Nationality: _____

9. Country of birth: _____

10. Marital status: ☐ Single ☐ Married ☐ Divorced ☐ Widowed
☐ Common law union

11. Date of entry into Jamaica: _____

12. Port of entry: _____

13. Member state and issuing authority for qualifying certificate: _____



THE CARIBBEAN COMMUNITY (FREE MOVEMENT OF SKILLED
PERSONS) ACT

The Caribbean Community (Free Movement of Skilled Persons)
Regulations, 2013

Verification of Qualifying Certificate Form

Please Read Notes Overleaf Before Completion of this Application Form.

PART A. *General Information*

1. Name of Caribbean Skilled Person: _____ / _____ / _____
(Surname) (First) (Middle)
2. Address: _____
3. Date of verification: _____
4. Telephone contact: _____
5. E-mail: _____
6. Sex: ☐ Male ☐ Female
7. Date of birth: _____ / _____ / _____
(year) (month) (day)
8. Nationality: _____
9. Country of birth: _____
10. Marital status: ☐ Single ☐ Married ☐ Divorced
☐ Widowed ☐ Common law union

PART B. *Entry and Work Status*

11. Date of entry into Jamaica: _____
12. Port of entry: _____
13. Member state and issuing authority for qualifying certificate:

14. Date of issue: _____
15. Particulars in Schedule to qualifying certificate:
- Full name: _____
- Address: _____
- Place of birth: _____
- Date of birth: _____
- Nationality: _____
- Passport No.: _____
- Marital status: _____
- Occupation: _____
- Qualification: _____
- Names and ages of accompanying dependants: _____
- _____
- Passport Nos. of accompanying dependants: _____
- _____

PART C. Dependants

16. Please list dependants, if any, below:

1. (a) Name: _____
- (b) Age: _____
- (c) Sex: ☐ Male ☐ Female
- (d) Nationality: _____
- (e) Passport No.: _____
- (f) Relationship to Caribbean skilled person: _____
2. (a) Name: _____
- (b) Age: _____
- (c) Sex: ☐ Male ☐ Female
- (d) Nationality: _____
- (e) Passport No.: _____
- (f) Relationship to Caribbean skilled person: _____

3. (a) Name: _____

(b) Age: _____

(c) Sex: ☐ Male ☐ Female

(d) Nationality: _____

(e) Passport No.: _____

(f) Relationship to Caribbean skilled person: _____

4. (a) Name: _____

(b) Age: _____

(c) Sex: ☐ Male ☐ Female

(d) Nationality: _____

(e) Passport No.: _____

(f) Relationship to Caribbean skilled person: _____

PART D. *Education*17. What is your *highest* educational qualification?Diploma (secondary level) ☐Caribbean Vocational Qualification ☐Diploma (tertiary level) ☐Associate degree ☐University/College degree ☐Master's degree ☐Masters of philosophy (M.Phil.) ☐Doctor of Philosophy (Ph.D.) ☐

Other (please specify): _____

18. State name of highest educational qualification and date awarded:—

19. Name and address of institution which awarded qualification:—

PART E. Employment

20. Please indicate below your current employment status:—

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Self-employed | <input type="checkbox"/> Employed |
| <input type="checkbox"/> Unemployed | <input type="checkbox"/> Student |

Self-employed and Employed Persons:

21. If self-employed or employed, please specify your current occupation:

22. If self-employed, please state main address(es) from which business activities are conducted: _____

23. If employed, please specify your employer and provide address and contact information below: _____

- (a) Name of employer: _____
- (b) Address of employer: _____
- (c) Telephone number: _____
- (d) Fax number: _____
- (e) Email address: _____

24. Please describe the nature of employment:

Student:

25. If you indicated "Student" for your employment status, please specify educational institution, type and course of educational programme:

(a) type of educational programme:

Academic degree programme

Vocational training

Other (please specify): _____

(b) specify degree or certification to be awarded on completion of educational programme: _____

- (c) indicate commencement date of participation in educational programme: _____
- (d) please indicate below name, address and contact details of educational institution:

Name: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

PART F. Purpose of Relocation to Jamaica

26. Please specify the purpose for the relocation to Jamaica:

☐

Self-employment

☐

Employment

☐

Study

☐

Family/personal relationship

27. In the case of employment, please specify:

(a) occupation: _____

(b) nature of business or activity: _____

28. In the case of self-employment, please specify the nature of the professional or business activity you intend to undertake in Jamaica:

**PART G. Documents in Support of Verification of Validity of Qualifying
Certificate of Member State**

29. I attach, in support of my application, the following documents:

PART H. Declaration and Signature

I declare that the information given in this application is true and correct to the best of my knowledge and belief.

Name of applicant: _____

Signature of applicant: _____

Date: _____

Notes for Completion of Verification Form

1. It is a criminal offence under section 10 of the Caribbean Community (Free Movement of Skilled Persons) Act to make a false statement in order to procure a qualifying certificate.
2. Where there are inapplicable questions or sections, please indicate by "N/A".
3. Additional pages may be appended where required to provide a full response to any question posed in form. The applicant shall specify on the additional page the question to which the information contained therein relates.
4. Question 10—

"common law union" means an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived and co-habited with an unmarried woman for at least five years, as if they were, in law, married.

5. Questions 15 and 16—

"child" means an unmarried child under the age of 18 years, including a step-child or an adopted child;

"dependants" means the spouse of the applicant or any unmarried child of the applicant under 18 years of age;

"spouse" includes an unmarried woman who has lived or co-habited with an unmarried man for at least five years or an unmarried man who has lived and co-habited with an unmarried woman for at least five years, as if they were, in law, married.

Regarding relationship of dependant to applicant (see Question 16) state whether the dependant is—

- (a) husband;
- (b) wife;
- (c) common law 'wife';
- (d) common law 'husband';
- (e) child of applicant;
- (f) adopted child of applicant;
- (g) step-child of applicant (*i.e.*, child of wife or husband); or
- (h) child of common law 'wife' or 'husband', as applicable.

7. Documents in support of an application for verification of a qualifying certificate, to the extent applicable, include—

(1) For Applicant—

- (a) police report from country of residence for the past three years;
- (b) to establish identity and nationality—
 - (i) certified copy of the bio-data page of valid passport;
 - (ii) certified copy of birth certificate;
- (c) where there has been a change in name, if applicable—
 - (i) a deed poll;
 - (ii) marriage certificate;
 - (iii) decree absolute (divorce); or
 - (iv) other documents to support the change of name, if any;
- (d) in respect of recognized skill qualification—
 - (i) of an academic qualification, certified copy of an academic degree certificate from the—
 - (A) University of the West Indies;
 - (B) University of Technology, Jamaica;
 - (C) Northern Caribbean University;
 - (D) Mico University College;
 - (E) University of Guyana; or
 - (F) University of Suriname;
 - (ii) for vocational training, certified copy of Caribbean Vocational Qualification (CVQ) certificate or equivalent;
 - (iii) for other skill qualification certification, assessment of qualification equivalency from the University Council of Jamaica (UCJ);

(2) For dependants of an Applicant—

- (a) to establish the relevant relationship to the applicant—
 - (i) in respect of a spouse—
 - (A) marriage certificate; or

- (B) declaration under the Voluntary Declarations Act of two persons stating that the applicant and spouse are both unmarried and have co-habited with each other for a period of no less than 5 years. (Where the applicant or spouse of a common law union is a divorced person, include certified copy of decree absolute);
- (ii) in respect of each child—
 - (A) to establish parental relationships, certified copy of birth certificate;
 - (B) to establish identity of each child, bio-data page of valid passport;
 - (C) in the case of an adopted child, include proof of adoption;
 - (D) in the case of a step-child, include marriage certificate;
 - (E) in the case of a child of a spouse of a common law union, the relevant relationship is established by the child's birth certificate or adoption papers, if applicable and the voluntary declaration mentioned above (see Note 7 (2)(a)(i) (B) above).

References to a "certified copy" means a copy certified by a Justice of the Peace, a Notary Public or by an officer designated by the Minister, on being presented with the original document for his examination. The phrase 'certified copy' does not preclude submission of original documents in support of an application.

Passed in the House of Representatives this 8th day of October, 2013.

MICHAEL A. PEART
Speaker.

Passed in the Senate this 18th day of October, 2013.

FLOYD E. MORRIS
President.

This printed impression has been carefully compared by me with the authenticated impression of the foregoing Act, and has been found by me to be a true and correct printed copy of the said Act.

/sgd./ H.E. Cooke
Clerk to the Houses of Parliament.